



## Office of the Development Commissioner (Handicrafts)

Ministry of Textiles, Govt. of India  
West Block No. 7, R.K. Puram, New Delhi - 110 066  
Ph. : 011-26177002 Fax : 011-26163085

### REQUIREMENT OF PROFESSIONALS (HANDICRAFTS)

Office of the Development Commissioner (Handicrafts), Ministry of Textiles, Govt. of India having field offices across India, invites applications from experienced handicraft professionals for 40 positions for its various schemes and sub-schemes under National Handicrafts Development Programme throughout the country, through EdCIL (India) Limited, A "Mini Ratna" CPSE under Ministry of Human Resource Development, Govt. of India. The appointment is purely temporary and on contractual basis initially for a period of 06 months but likely to continue as per requirement and performance of candidate. Interested professionals may **APPLY ONLINE**.

**The last date of receipt of applications is 6<sup>th</sup> March, 2017.**

**For further details and submission of online applications, please visit our website i.e. <http://handicrafts.nic.in/> (Recruitment).**

**And also hoisted on the website of Office of the Development Commissioner  
(Handicrafts) for inviting Online Application**



**Office of the Development Commissioner (Handicrafts)**

Ministry of Textiles, Govt. of India  
West Block No. 7, R.K. Puram, New Delhi - 110 066  
Ph. : 011-26177002 Fax : 011-26163085

**REQUIREMENT OF PROFESSIONALS (HANDICRAFTS)**

**Advt. No. PRU/01/2017**

Office of the Development Commissioner (Handicrafts), Ministry of Textiles, Govt. of India having filed offices across India, invites application from experienced handicraft professionals for 40 positions for its various schemes and sub-schemes under National Handicrafts Development Programme throughout the country, through EdCIL (India) Limited, A "Mini Ratna" CPSE under Ministry of Human Resource Development, Govt. of India. The appointment is purely temporary and on contractual basis initially for a period of 06 months. The details are as under:

- Name of post** - Professionals (Handicrafts) on contract.
- No. of post** – 40 Nos.
- Education Qualification & Experience:** Degree/Diploma in the field of Design/Fine Arts (Fashion or Textile Apparel Production) of four years duration from a recognized University or Institute with 01 years experience in the field of handicrafts or cottage or small scale industry.

**OR**

Diploma in Fine Arts (Fashion or Textile Design) of 03 years duration from a recognized University or Board or Institute with 02 years experience in the field of handicrafts or cottage or small scale industry shall be considered.

- Nature of Job:** Purely on contract basis initially for a period of 06 months.
- Age:** Not exceeding 35 years as on date of publication of advertisement.
- Knowledge of Computer:** The professionals must possess thorough knowledge of computer application, ability to develop innovative approach to meet the required needs.
- Language:** Fluency in English & Hindi (Written & spoken). Professionals having Regional Languages knowledge for respective regions shall be preferred.
- Consolidated Professional Fee:** Rs. 25,000/- per month.
- Place of Posting:**

S. no	Region Offices	No. of post	Field Offices
1.	SRO	05	01 for each M&SEC, Nagercoil, Mangalore, Mysore, Trissur & Warangal.
2.	ERO	06	01 for each M&SEC, Burdwan, Siliguri, Sambalpur, Bhubaneshwar, Ranchi & Madhubani,
3.	NERO	07	01 for each M&SEC, Guripur, Agartala, Aizwal, Imphal, Kohima, Itanagar and Shillong.
4.	NRO	09	01 for each M&SEC, Hoshiarpur, Rewari, Kullu, Anantnag, Baramula, Leh, Srinagar, Udhampur & SC, Udaipur.
5.	WRO	09	01 for each M&SEC, Nagpur, Kolhapur, Aurganbad, Indore, Bhuj, Ahmedabad, Jagdalpur, Panaji and SC Bhopal.
6.	CRO	04	01 for each M&SEC, Saharanpur, Barabanki, SC Varansi and SC Allahabad.
	<b>Total</b>	<b>40</b>	

**General information**

- Only Indian Nationals are eligible for applying.
- Mode of receipt of application will be **ONLINE only**. Any other mode of application is not acceptable.
- Candidates are required to select their preferences for 03 places of posting.
- The prescribed qualifications and experience should be acquired on or before the last date stipulated for receipt of the application. Qualifications should be from recognized institutions.
- The selection process will be based on academic qualifications and experience and will also include interview as may be decided depending on the total number of eligible applicants.
- Candidates working in Government organizations/ PSEs must route their application through proper channel.
- Documents in support of Qualification, Experience etc have to be produced in original at the time of interview.
- In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, his/her

candidature will summarily be rejected at any stage of the selection process.

9. Candidates are informed that mere submission of applications shall not give them any right to be called for interview/selection. Call letters and intimations connected with this recruitment will be sent to shortlisted candidates **by email only. Applicants should ensure that the e-mail id given in the online application is maintained active.**
10. The Advertisement Number and Online Application Number may be noted for future reference.
11. The candidature of the candidates called for the interview is provisional and mere appearance in the interview does not entitle him/her to any claim for the post. The candidature will be treated as void ab-intio in case he/she does not fulfill the eligibility criteria. Candidate should satisfy himself/herself regarding possession of the requisite qualifications, caste etc. as stipulated for the post he/she has applied for before appearing in the interview.
12. **No TA/DA will be paid for appearing in the Interview.**
13. Office of the Development Commissioner (Handicrafts) reserves the right to upgrade the eligibility criteria, in case a large number of applications are received and also to increase or decrease the number of posts at its discretion without assigning any reason thereof.
14. The applications received **other than online mode shall not be accepted** under any circumstances.
15. The engagement of professionals will be initially for a period of 06 months. However, the period of contract shall be co-terminus with the expiry of project and further extension of contract shall depend upon the requirement of manpower, continuance of the project and performance of the candidates.
16. **Selection Procedure:** The selection process will be based on academic qualifications and experience and will also include Computer Skill Test/Written Test followed by interview as may be decided depending on the total number of eligible applicants.
17. The last date of receipt of application is **6<sup>th</sup> March,2017.**