



K-12012/6/16/2015-Planning(Pt) | 4576-4580

Government of India

Ministry of Textiles

Office of the Development Commissioner (Handicrafts)  
(Coordination & Planning Section)

West Block No.7, R.K. Puram,  
New Delhi-110066  
Dated 18.12.2017

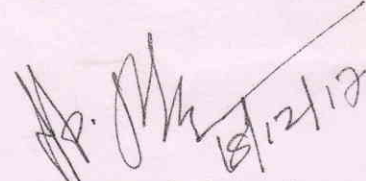
**OFFICE MEMORANDUM**

**Sub:** Guidelines for implementing government's decision on bringing Autonomous Bodies(ABs)under Treasury Single Accounts(TSA) system.

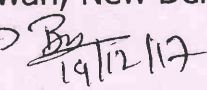
The undersigned is directed to refer to enclosed O.M. No. Pr.AO/MoCT/BBA/2017-18/CAAB/2162-2203 of dated 06.12.2017 received from Chief Controller of Acts, M/o Textiles on the subject.

In this context, all the concerns are requested <sup>to</sup> take necessary action.

**(Encls. As above)**

  
(M. Prabakaran)  
Deputy Director (C&P)

To,

1. Executive Director, EPCH, Vasant Kunj, New Delhi
2. Executive Director, CEPC, Rao Tula Ram Marg, New Delhi
3. Executive Director, NCDPD, Rajiv Gandhi Handicraft Bhawan, New Delhi
4. Executive Director, COHANDS, R.K. Puram, New Delhi →   
19/12/17
5. Director, IICT, Chauri Road, Bhadhoi, Uttar Pradesh
6. Managing Director, MHSC, Pital Nagri, Rampur Road, Moradabad, Uttar Pradesh

NO. Pr.AU/MoCT/BBA/2017-18/CAAB/2162-2203  
Principal Accounts Office (BBA)  
Ministry of Textiles &  
Department of Commerce  
Udyog Bhawan, New Delhi-110 011

06-12-17  
Dated: /11/2017

OFFICE MEMORANDUM

**Sub: Guidelines for implementing Government's decision on bringing Autonomous Bodies (ABs) under Treasury Single Accounts (TSA) System – reg.**

A reference is invited to M/o Finance, Deptt. of Expenditure O.M. No.- 4(10)-W&M/2016-Part file dated 17/05/2017, F.No.-26(118)/EMC cell/2016 dated 27/07/2017 and dated 24/08/2017 on the subject cited above. In this regard, salient features of the said letters are given hereunder to be followed by Autonomous Bodies and concerned Administrative Division of the Ministry. Further detail directions will come from M/o Finance and O/o CGA after completion of Pilot Project in IIT Delhi and ICMR.

1. All the Autonomous Bodies are required immediately to be registered on PFMS including subsequent level of Institution and payee Institution by Programme Division and opening of Bank accounts with RBI in e-kuber for receiving the three categories of Grant-in-aid (General, creation of Capital Assets and Salaries) by ABs – Assignment Accounts. This system will be digital and fully online on PFMS with no physical flow of assignment to RBI or expenditure by ABs of cash on assignment basis.
2. On receipt of sanction from PD, DDO will prepare bill and forward to link PAO who shall advise RBI upto the “assigned limit” in Advice. The sanction must be incorporated with e-kuber account (e-kuber is a core banking solution of RBI).
3. PAOs shall debit concerned Head of accounts for appropriation but not transfer cash directly to ABs. It shall be retained in intern accounts in r/o of ABs LISTED in public accounts.
4. RBI will be primary Banker without involvement of an “agency Bank”. RBI will maintain individual ledger in r/o three accounts of Autonomous Bodies for watching of availability of assignment. Unutilized assignment will lapse to Govt. at the close of Financial Year.
5. RBI has advised that all Autonomous Bodies may open assignment accounts in regional offices of RBI. CGA will prepare modalities in this regard and mapping to PFMS.

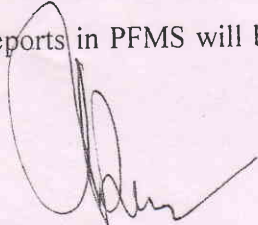
विकास आयुक्त (हरस्तशिल्प)  
डायरी संख्या 142461  
दिनांक 13/12/17

निदेशक (हरस्तशिल्प) (ए.के.वासी)  
डायरी सं. / Dy. No. P-142461  
दिनांक / Date 13/12/17

AD (Goods)  
14/12/17  
K. Saini  
for n.c.

6. As per objectives of CAAB (Central Accounts of Autonomous Bodies) all receipt of Autonomous Bodies whether in the form of Government Grants or internal receipts from other sources should be deposited in CAAB. However, initially ABs which are dependent on GOI for more than 50% of their financial requirement should not be allowed to operate any other Bank accounts and deposit all their receipt in CAAB.
7. It is preferable that the payment system be online through PFMS. However, there may be connectivity issues in certain locations. Till such time the electronic system is fully stabilized, an alternative arrangement would also need to be put up in place.
8. Instruction may please be issued by all Administrative Division that each Autonomous Body including subsequent level of Institutions shall open bank accounts with Reserve Bank of India in e-Kuber; separate accounts shall be opened for receiving different categories of Grants-in-aid viz. Grants in Aid (General), Grants for creation of Capital Assets and Grants in Aids (Salaries).

Apart from above, detailed accounting procedure, advice format and opening of Major & Minor Head of Accounts in public accounts of India for entire hierarchy with correspondence mapping for cash balance ledger. Finalization of format of sanction release order and development of linkage access and necessary reports in PFMS will be finalized by CGA office.

  
(Neelam S. Kumar)  
Chief Controller of Accounts

1. All JS/AS, Deptt. of Commerce & M/o Textiles
2. Director General of Foreign Trade/DGS&D/DGCIS/DGAD/Development Commissioner (Handlooms)/Development Commissioner (Handicrafts)/Textile Commissioner/Jute Commissioner/EA (DOC)/EA(MOT)/IFD(DOC)/IFD(MOT).

Copy also forwarded for information to:-

All CABs (as per list enclosed). Letter of authorization for opening of Bank account is enclosed herewith. They may approach to RBI with KYC documents and other relevant details of account operating officers such as Aadhar Card, PAN Card, etc. along with a request letter for opening account with RBI enclosed with Specimen signature (three) of the account operating officers.