

Dated 2nd Aug., 2016.

CIRCULAR

Subject: - Recruitment to the post of Senior Accountant in PB- 2 Rs.9300- 34,800 with Grade Pay of Rs.4200/- on deputation basis- regarding.

It is proposed to fill up three posts in the cadre of Senior Accountant [Group 'B' Non-Gazetted] in PB-2 Rs.9300-34800 with Grade Pay of Rs.4200/- on deputation basis from amongst the officers under Central/State Govt./Union Territories. The Headquarters of the posts presently are at:-

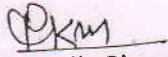
1. New Delhi
2. Kolkata
3. Mumbai

The period of deputation shall normally not exceed three years. The terms and conditions of the deputation will be in accordance with the Central Government rules and orders issued in this regard from time to time. The eligibility conditions for the post are given in Annexure I.

The application in the prescribed proforma as per Annexure II [in triplicate] in respect of candidates who wish to apply for the post and who can be relieved at short notice duly accompanied by their up-to-date CR dossiers, vigilance clearance certificates, Integrity Certificate and statement of major/ minor penalties imposed during the last 10 years may please be forwarded through proper channel so as to reach this office within two months from the date of publication of this advertisement in Rozgar Samachar/Employment News positively. Incomplete application will not be accepted.

The envelope containing application for the post must be superscribed with the words, "Application for the post of Senior Accountant on deputation basis". The applications which are not accompanied by up-to-date CR dossier and vigilance clearance certificate or received after the closing date or incomplete or are not routed through proper channel will not be entertained for consideration.

This issues with the approval of Development Commissioner (Handicrafts).


(Ramnik Chand)
Assistant Director (Admn.I)

1. Media Executive, M/o Information & Broadcasting, Directorate of Advertisement and Visual Publicity, Sookhna Bhawan, 10th Floor Phase IV, Lodi Road, New Delhi alongwith 10 copies of the circular (bilingual) with the request to publish it in Employment News at an early date.
2. All Ministries/Deptt. of Government of India.
3. All Chief Secretaries of States/Union Territories.
4. All Regional Directors of Handicrafts.
5. AD (Publicity), Office of the DC (H), New Delhi with the request to follow up the issue with DAVP for publication of the advertisement in the Employment News at the earliest possible.
6. ✓ NIC for publicity on website.
7. Guard file.

ELIGIBILITY CONDITIONS FOR THE POST OF SENIOR ACCOUNTANT IN PB-2 Rs.9300-34800 WITH GRADE PAY OF Rs.4200/- IN THE OFFICE OF THE DEVELOPMENT COMMISSIONER (HANDICRAFTS), NEW DELHI, KOLKATA, MUMBAI ON DEPUTATION BASIS.

1. Name of the Post : SENIOR ACCOUNTANT
2. Scale of Pay : PB-2 Rs.9300-34800 Grade Pay Rs.4200/-
3. Essential Qualifications : Officers under the Central/State Governments/ Union Territories:-
From Officers under the Central Government holding analogous posts and who have completed successfully Cash and Accounts training at ISTM, New Delhi or Subordinate Accounts Service Accounts from any of the organized Accounts Departments.

NOTE : The Departmental Officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

(Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department or the Central Government shall ordinarily not exceed four years. The maximum age limit shall not be exceeding 56 years as on the closing date of receipt of the applications).

7. Details of service

No.	Name of the post held	Pay Scale	Whether on regular/ adhoc/ deputation	Name of the employer	Duration		Nature of duties performed
					From	To	
1.							
2.							
3.							
4.							
5.							
6.							

8. Whether belongs to SC/ST :

9. Special qualifications/experience, if any :

10. Date of return from the last ex-cadre post, if any :

Date :

Place :

Name of the applicant _____

Signature _____

(To be filled by the office forwarding the application)

The application of Shri/Ms. _____ for the post of Senior Accountant on deputation basis is forwarded to the Development Commissioner (Handicrafts), West Block 7, R.K. Puram, New Delhi - 110066 for consideration please.

The CR dossier of Shri/Ms. _____ containing his/her CRs for the years _____ to _____ is also sent herewith. Certified that Shri/Ms. _____ is clear from vigilance angle and no disciplinary case/proceedings are pending/contemplated against him/her.

The information furnished by Shri/Ms. _____ against Col. No.1 to 10 is correct to the best of my knowledge and belief. In the event of his/her selection for the post applied for, Shri/Ms. _____ will be relieved at short notice.

Signature _____

Name _____

Designation _____

Official Seal _____

F.No.

Date

Place