



No.K-12012/8/9/2016-C&P (Pt-II)

Government of India

Ministry of Textiles

Office of the Development Commissioner (Handicrafts)  
(Coordination and Planning)

West Block No.7, R.K. Puram,

New Delhi-110066

Dated: 28.11.2018

**OFFICE MEMORANDUM**

**Sub: On boarding of all welfare schemes under Direct Benefit Transfer (DBT) mode – reg.**

It is our pleasure to inform you that Office of the Development Commissioner (Handicrafts) is launching DBT Handicrafts Portal i.e. [www.dbthandicrafts.gov.in](http://www.dbthandicrafts.gov.in) and in supersession to office memorandum/circular issued earlier on the subject cited above, all grant-in-aid divisions are advised to ensure that all the payments to beneficiaries should be made through electronic mode only (such as APB/PFMS/NEFT/RTGS) and to mandatorily report on [www.dbthandicrafts.gov.in](http://www.dbthandicrafts.gov.in) portal for further reporting to DBT Mission. These Term & Conditions must be incorporated in the sanction order issued after the launch of DBT portal. Further, Grant-in-aid divisions are also advised to upload sanction details after FY 2017-18 on MIS by MIS->Budget->Fresh Sanction through their existing login credential at [www.handicrafts.gov.in](http://www.handicrafts.gov.in).

2. All concerned Regional Director/Dy. Director (I/C)/Assistant Directors of field offices are requested to inform in writing to the Implementing Agencies in their jurisdiction to make all the payments to beneficiaries through electronic mode for the earlier sanctioned projects and also to report on DBT Handicrafts portal if not reported earlier through excel for sanction issued after 1 April 2017. Further, RD may approve/reject the application received for Registration in respect of Govt. Agency/Institution (Refer O.M. Dated 17.01.2018) through their login credential at [www.handicrafts.gov.in](http://www.handicrafts.gov.in) -> MIS -> Process -> Govt. Users.

3. Now, it has also been decided by the competent authority that all implementing agencies will upload the details of all beneficiaries on [www.dbthandicrafts.gov.in](http://www.dbthandicrafts.gov.in) through existing login credentials of NGO portal in case of NGO and Govt. Users in case of Govt Agency/Institutions. No reimbursement case will be processed strictly without fulfilling these conditions after launch of said portal. This may be brought to notice of all implementing agencies by the concerned field offices.

4. Further, all the Regional Office/Field Office submitting monthly consolidated details of DBT beneficiaries in excel format may be discontinued and now onwards reports will be generated through Handicrafts DBT Portal.

5. This issues with approval of competent authority.

  
(A.K. Mohanty)

Sr. Asstt. Director (H)

To,

1. Deputy Director/Sr. Assistant Director/ Assistant Director/ Admin/ AO (BGT/Hqrs)/MSS/HRD/Cluster/Mega/Carpet/R&D/Design/Institutional/Infrastructure/Welfare/General/C&P.

2. Regional Directors/Deputy Director (In charge)/ Assistant Directors (NR, CR, WR, ER, SR, NER), with request to inform the field offices/Implementing Agency under their jurisdictions.

Copy to, for information:

1. PA to DC (HC)/ PA to ADC (RKJ)/ PA to Sr. Director (HC)/ PS to Dir (AKY).

*[Handwritten signature]*  
PA to DC (HC)

PA to DC (HC) / PA to ADC (RKJ) / PA to Sr. Director (HC) / PS to Dir (AKY)