

No.A-22011/01/2013-Admn.I
Government of India
Ministry of Textiles
Office of the Development Commissioner (Handicrafts)

West Block No.7, R.K. Puram
New Delhi-110 066

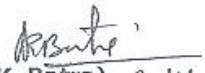
Dated: 18.10.2014

ORDER

In partial modification of this office order of even number dated 17.10.2014 regarding re-structuring of the Sections in the Hqrs. Office, New Delhi, the name of Carpet Section is included in the new structured Section in lieu of existing Sections of Carpet, DTC & J&K, which shall be looked after by Shri V.P. Thakur, Deputy Director (HC) in addition to the work of COHANDS & WRO, Mumbai.

Similarly, the Library Section indicated at Sl.No. 4 under the charge of JD(HC in the allocation of works between ADC(HC), Director(HC) & JD(HC) issued vide this office order dated 17.10.2014 stands removed as the same has already been merged with General Section which is under the charge of ADC(HC).

This issues with the approval of Additional Development Commissioner (HC).


(A.K. Bātra) 20/10/14
Consultant (Admn.I)

To

1. Pay & Accounts Officer, CP&AO, O/o DC(HC), New Delhi.
2. PS to DC(HC)/PA to ADC(HC)/ PA to Director (PKT)/PS to JD(HC).
3. Shri V.P. Thakur, DD(H), O/o DC(HC), New Delhi.
4. Shri Amarjeet Singh, AO(Hrs./Shri Rakesh Babu, UDC, O/o DC(HC), New Delhi.
5. All Officers & Staff members of Hqrs. Office, New Delhi.
6. All Regional Directors/Dy. Directors/All M&SECS/CWTSCs/RD&TDCs.
7. ED, EPCH/CEPC, New Delhi/MHSC, Moradabad/IICT, Bhadohi/Srinagar/BCDI, Agartala/ DCMI, Channi/COHANDS.
8. AD(A&C), FAC, Srinagar/FAC, Dhardwad.
9. All Officers/Sections of Hqrs. Office, New Delhi.
10. Guard file.

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West Block No.7, R.K. Puram
New Delhi-110 066

Dated: 28.10.2014

ORDER

In continuation to this office order of even number dated 17.10.2014, the new nomenclature Sections shall function as per details given below:-


Sl. No.	Name of the Existing Section	New nomenclature of the Section
1.	Marketing	MSS
2.	IM	
3.	Publicity	
4.	AHVV	Cluster
5.	Mega Clusters	
6.	NER related Projects	
7.	Design	Design
8.	National Award & Shilp Guru	R&D
9.	R&D	
10.	HRD	HRD
11.	Infrastructure	Infrastructure
12.	Capital	
13.	Admn.I	Administration
14.	Admn.II	
15.	Parliament	Parliament
16.	Planning	Coordination
17.	Coordination & Grievance	
18.	Legal	
19.	Vigilance	Vigilance
20.	RTI	RTI
21.	Hindi	Hindi
22.	ID Cards	Welfare
23.	Welfare	
24.	Pension	
25.	ACC	
26.	Committed Liabilities	B&A
27.	B&A	
28.	UCs	

Contd. p.2/-

29.	General	General
30.	Head of Office	
31.	Computer	
32.	Library	
33.	Record Room	
34.	Carpet	Carpet
35.	DTC	
36.	J&K	
37.	BCDI	Institutional
38.	IICT	
39.	RGHB	
40.	Dilli Haat	
41.	Shilpi Haat	
42.	Hastkala Academy	
43.	UNDP/UNIDO	
44.	MHSC	MHSC
45.	COHANDS	COHANDS

The details of staff posted in the above new structured Sections is also indicated in the enclosed statement as per Annexure-'A'.

This issues with the approval of Development Commissioner (Handicrafts).


(A.K. Batra) 29/1/14
Consultant (Admn.I)

To

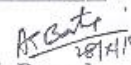
1. Pay & Accounts Officer, CP&AO, O/o DC(HC), New Delhi.
2. PS to DC(HC)/PA to ADC(HC)/ PA to Director (PKT)/PS to JD(HC).
3. All Officers & Staff members of Hqrs. Office, New Delhi.
4. All Regional Directors/Dy. Directors/All M&SECs/CWTSCs/RD&TDCs.
5. ED, EPCH/CEPC, New Delhi/MHSC, Moradabad/IICT, Bhadohi/Srinagar/BCDI, Agartala/DCMI, Channi/COHANDS.
6. AD(A&C), FAC, Srinagar/FAC, Dhardwad.
7. All Officers/Sections of Hqrs. Office, New Delhi.
8. Guard file.

Section wise details of posting of staff in Hqrs. Office, New Delhi

S.No.	Name	Designation	Remarks
ADMN. SECTION			
1.	Shri A.K. Batra	Consultant	
2.	Shri Deeptansu Halder	Sr. Assistant Director	
3.	Shri N.K. Asthana	CTO	
4.	Shri Mohan Singh Bisht	Investigator	
5.	Smt. Rajni Batra	HPO	
6.	Smt. Jayanti	SK/AC	
7.	Shri Sunil Kumar	SK/AC	
8.	Smt. Revathy Subramani	UDC	
9.	Smt. Sunita Chadda	Steno.	
10.	Shri Jagdish Prasad	UDC	
11.	Shri Satyabir Singh	MTS	
12.	Shri Parveen Rana	MTS	
13.	Shri Prakash Singh	MTS	
14.	Shri Dipak Sen	Consultant	
GENERAL SECTION			
1.	Shri A.K. Raizada	Assistant Director	
2.	Shri Ramesh Chand	HPO	
3.	Shri K.P. Mishra	SK/AC	
4.	Shri Ramphal	SK/AC	
5.	Shri Ram Chandra	SK/AC	
6.	Shri A.K. Nigam	SK/AC	
7.	Shri Subhash Chandra	Skilled Worker	
8.	Shri Rohit Kumar	Skilled Worker	
9.	Shri Jagdish Chander	LDC	
10.	Shri Jagbir Singh	Driver	
BUDGET & ACCOUNTS SECTION			
1.	Shri Rakesh Kumar	Accounts Officer	
2.	Shri Amarjeet Singh	Accounts Officer	
3.	Shri T.D. Tripathi	Sr. Accountant	
4.	Shri M.S. Bisht	Sr. Accountant	
5.	Shri Om Prakash Sharma	Investigator	
6.	Shri R.S. Bist	UDC (Cashier)	
7.	Shri S.C. Balodi	SK/AC	
8.	Shri Charan Das	Steno	
9.	Shri Hayat Singh	LDC	
10.	Shri Banshi Lal	MTS	
CARPET SECTION			
1.	Shri Amarjeet Singh	Accounts Officer	
2.	Shri Rakesh Babu	UDC	
DESIGN SECTION			
1.	Shri Santosh Kumar	Assistant Director	
2.	Smt. Sneha Lata Vermani	HPO	
3.	Shri S.N. Bandhu	Investigator	
4.	Shri Diwan Singh	UDC	
5.	Ms. Kamaljit	SK/AC	
VIGILANCE SECTION			
1.	Shri B.L. Meena	Deputy Director	
2.	Shri Deeptansu Halder	Sr. Assistant Director	
3.	Shri N.S. Negi	Assistant	
HINDI SECTION			
1.	Smt. Gurvinder Kaur	Deputy Director	
2.	Shri Naresh Kumar	Sr. Hindi Translator	
3.	Smt. Asha Mehta	Jr. Hindi Translator	
4.	Smt. Rose Behlen Kerketta	Jr. Hindi Translator	
HRD SECTION			
1.	Shri Ramnik Chand	Assistant Director	
2.	Shri Narain Singh	Tech. Asstt.	

ANNEXURE A

WELFARE SECTION			
1.	Shri A.K. Sharma	Assistant Director	
2.	Smt. Sarmma Iype	HPO	
RTI SECTION			
1.	Shri S.K. Sharma	Assistant Director	
2.	Shri Sansar Chand	LDC	
R & D SECTION			
1.	Shri K.K. Malik	Assistant Director	
2.	Shri S.K. Nayyar	UDC	
MSS SECTION			
1.	Shri H.K. Sharma	Assistant Director	
2.	Shri Youdhbeer Singh	Sr. Accountant	
3.	Smt. Sunita Dhamija	HPO	
4.	Shri N.S. Bisht	Investigator	
5.	Smt. Praveen Bala	Investigator	
6.	Smt. Sunita Mahajan	Stenographer	
7.	Ms. Veena Pawar	Asstt. Instructor	
8.	Shri S. Deori	LDC	
CLUSTER SECTION			
1.	Shri Basudev Das	Assistant Director(IES)	
2.	Shri R.K. Jalali	Investigator	
3.	Smt. Sujata Ahuja	HPO	
4.	Shri S.K. Singh	HPO	
5.	Smt. Rita Chabra	UDC	
INFRASTRUCTURE SECTION			
1.	Shri P. R. Saxena	Assistant Director	
2.	Shri Chander Mohan	Steno.	
PARLIAMENT			
1.	Shri S.K. Gupta	Assistant Director	
2.	Shri Chandrika Mahto	Investigator	
3.	Shri V.P. Joshi	Store Supervisor	
COORDINATION SECTION			
1.	Shri S.K. Gupta	Assistant Director	
2.	Smt. Meenakashi	Commercial Artist	
3.	Shri Manmeet Singh	UDC	
4.	Shri S.S. Rawat	UDC	
5.	Shri R.K. Dhar	Steno.	
6.	Shri Jagdish Chander	LDC	
INSTITUTIONAL SECTION			
1.	Shri Ashok Kumar Kureel	Assistant Director	
2.	Shri R.K. Jalali	Investigator	
PS TO DC(HC)			
1.	Smt. Neera Dogra	PS	
2.	Shri M.C. Rahi	PA	
3.	Shri Prayag Dutt	UDC	
4.	Shri Mohal Lal	Driver	
5.	Shri Vinod Kumar	Driver	
PS TO ADC(HC)			
1.	Ms. Ritu Bhatia	Steno.	
PS to Joint Director			
1.	Shri S. Sundararajan	PS	
2.	Smt. Vijaylaxmi	Steno.	
3.	Shri Bahadur Singh	Driver	
PS to Director(PKT)			
1.	Shri Laxmi Prasad	UDC	
2.	Shri Sahdev Singh	Driver	


 [A.K. Batra]
 Consultant [Admn.I]
 28.10.2014

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Dated: 28.10.2014

ORDER


In continuation of this office order of even number dated 17.10.2014 & with immediate effect and until further orders the allocation of work between Additional Development Commissioner (Handicrafts), Director (HC) & Joint Director (HC) in the Office of the Development Commissioner (Handicrafts), Hqrs. Office, New Delhi shall be as under:-

Shri Navraj Goyal, ADC(HC)	
1.	MSS
2.	Infrastructure
3.	Administration
4.	Parliament
5.	General
6.	COHANDS

Shri P.K. Thakur, Director (HC)	
1.	Design
2.	RTI
3.	Coordination
4.	Vigilance
5.	Hindi
6.	Carpet
7.	R&D
8.	Welfare
9.	MHSC, Moradabad

Shri M.S. Ravi, Joint Director (HC)	
1.	Budget & Accounts
2.	HRD
3.	Cluster
4.	Institutional

This issues with the approval of Development Commissioner (Handicrafts).


(A.K. Batra) 28/10/14
Consultant (Admn.I)

To

1. Pay & Accounts Officer, CP&AO, O/o DC(HC), New Delhi.
2. All above named officers.
3. PS to DC(HC)/PA to ADC(HC)/ PA to Director (PKT)/PS to JD(HC).
4. All Regional Directors/Dy. Directors/All M&SECs/CWTSCs/RD&TDCs.
5. ED, EPCH/CEPC, New Delhi/MHSC, Moradabad/IICT, Bhadohi/Srinagar/BCDI, Agartala/DCMI, Channi/COHANDS.
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Dated: 28.10.2014

ORDER

In continuation to this office order of even number dated 17.10.2014 & with immediate effect and until further orders, Shri V.P. Joshi, Store Supervisor and Shri S. Deori, LDC shall also attend to the work in Cluster Section of Hqrs. Office, New Delhi in addition to their existing work.

This issues with the approval of Development Commissioner (Handicrafts).


(A.K. Batra) 28/10/14
Consultant (Admn.)

To

1. Shri V.P. Joshi, Store Supervisor, O/o DC(HC), New Delhi.
2. Shri S. Deori, LDC, O/o DC (HC), New Delhi.
3. PS to DC(HC)/PA to ADC(HC)/ PA to Director (PKT)/PS to JD(HC).
4. All Officers/Sections of Hqrs. Office, New Delhi.
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